



AUTREY MILL Nature Preserve & Heritage Center

9770 Autrey Mill Road, Johns Creek, GA 30022

678-366-3511 www.autreymill.org

Rental Request Form

Requests are pending until confirmation of Autrey Mill Staff.

Event/ Occasion: _____

Organization: _____

Primary Contact: _____

Primary Contact Email: _____

Primary Contact Phone Number: _____

Primary Contact Address: _____

		<u>Hourly</u>	<u>Daily (8 hrs)</u>	After Hours Staff Fee		
				Hourly	Daily	Capacity
<input type="checkbox"/> Summerour House	Mon-Thu	\$75	\$550	\$17	\$136	150
	Fri-Sun	\$125	\$900			
<input type="checkbox"/> Warsaw Church	Mon-Thu	\$75	\$550	\$17	\$136	68
	Fri-Sun	\$100	\$750			
<input type="checkbox"/> Pole Barn	Mon-Thu	\$30	\$220	\$15	\$120	245
	Fri-Sun	\$50	\$375			
<input type="checkbox"/> Fire Pit	Mon- Thurs		\$15	\$15		30
<small>*contingent on Pole Barn rental</small>	Fri-Sun		\$25			
<input type="checkbox"/> Amphitheater	Mon-Thu	\$30	\$220	\$15	\$120	150
	Fri-Sun	\$50	\$375			
<input type="checkbox"/> Program Barn	Mon-Thu	\$40	\$300	\$17	\$136	38
	Fri-Sun	\$75	\$550			

*Holiday Rate Time and a half

Wedding Packages Starting at \$1,000

*All cleanup must be completed by midnight.

**Must be scheduled in advance and additional staff fee may apply

Tables \$10 Each

4- 8 Foot Rectangle

6- 6 Foot Round

10 – 6 Foot Rectangle

8- 4 Foot Round

6- Cocktail Tables/Bistro Tables

*All Tables rentals include 8 chairs per table

1st Choice Date / Time: _____ 2nd Choice Date /Time: _____

Number of Participants: _____

Special Requests/ Notes: _____

AMNP USE ONLY

Total Cost of Rental: _____

25 % Deposit Received: _____

Balance Due upon completion: _____

Facilitator: _____

Notes: _____

AMNP Staff Initials: _____ Date: _____